

JOURNAL FOR CRITICAL ANIMAL STUDIES

A Guide to formatting and referencing

This revised and updated guide must be adopted for any papers that are submitted after April 2011

Title Page

The title page of your submission should include

- Title of paper (in Times New Roman font, size 14, bold, single space)
- Names of all authors,
- Brief autobiographical note and contact details of the authors
- Please include a short abstract (150-200 words) and up to six key words or terms
- The abstract should be in Times New Roman font, italicised, single space, and have a paragraph indentation of 0.5 cms before text and 0.5 cms after text

Please note: the Title Page should be sent as a separate document from the main manuscript to ensure that the manuscript will be anonymised for the peer review process.

Main Manuscript

The normal font style for the body of the manuscript (essay/ book review etc.) should be

- Times New Roman, size 12 font.
- 1.5 spacing
- Justified text

Headings

- Headings with all Content Words in Capital Letters and in Times New Roman, size 12 font, bold.

Extended Quotations

- Any extended quotations should be formatted in Times New Roman font, single space, and have a paragraph indentation of 0.5 cms before text and 0.5 cms after text

Miscellaneous

- Alphabetical rather than chronological order for references in the essay (Best, 2001; Rowlands, 1999)
- Endnotes rather than footnotes please
- eg, ie
- Direct quotes e.g. "I came very close to death at the hands of a mob of angry sealers." (Watson, 2004: 13)
- For numbers write one to ten, and 11, 12, 13 for anything greater
- 20 years, 52 million
- 20th century

Acknowledgements

Please place after the text, before the references. Please keep these *short*. Please format them in 11 not 12 point.

Submitting your Manuscript

When you submit your manuscript please include a covering letter/ e-mail to the Editor which details why you think the Journal for Critical Animal studies is a suitable journal to publish your manuscript.

Author Guidelines for JCAS

Editorial Objectives

The *Journal for Critical Animal Studies* is open to all scholars and activists. The journal was established for the purpose of fostering academic study of critical animal issues in contemporary society. While animal studies are increasingly becoming a field of importance in the academy, much work being done under this moniker takes a reformist or depoliticized approach that fails to mount more serious critique of underlying issues of political economy and speciesist philosophy.

JCAS is an interdisciplinary journal with an emphasis on animal liberation philosophy and policy issues. This journal was designed to build up the common activist's knowledge of animal liberation while at the same time appealing to academic specialists to address the important topic of animal liberation. We encourage and actively pursue a diversity of viewpoints of contributors from the frontlines of activism to academics. We have created the journal for the purpose of facilitating communication between the many diverse perspectives of the animal liberation movement. Thus, we especially encourage submissions that seek to create new syntheses between differing disputing parties and to explore paradigms not currently examined.

Suggested Topics

Papers are welcomed on any area of animal liberation philosophy from any discipline, and presenters are encouraged to share theses or dissertation chapters. Because a major goal of the Institute for Critical Animal Studies is to foster philosophical, critical, and analytic thinking about animal liberation, papers that contribute to this project will be given priority (especially papers that address critical theory, political philosophy, social movement analysis, tactical analysis, feminist, activism and academia, Continental philosophy or post-colonial perspectives). We especially encourage contributions that engage animal liberation in disciplines and debates that have received little previous attention.

The reviewing process

Each paper submitted is initially reviewed for general suitability for publication. All submissions will be read by at least two members of the journal's editorial board.

Manuscript requirements

The manuscript should be in MS WORD format, in 1.5 line spacing and 12 point Times New Roman. Good electronic copies of all figures and tables should also be provided. All manuscripts should be run through an American English spell check prior to submission.

As a guide, we ask that regular essays and reviews be between 2000-8000 words, and have limited endnotes. In exceptional circumstances JCAS will consider publishing extended essays (up to 15,000 words). Authors should supply a brief **abstract** of the paper (of no more than 200 words). **Book Reviews** are normally between 2-3000 words long.

A brief **autobiographical** note should be supplied which includes full names, affiliation, e-mail address, and full contact details.

References to other publications must be in Harvard style and carefully checked for completeness, accuracy and consistency.

You should cite publications in the text: (Best, 2006) using the first named author's name or (Best and Nocella, 2006) citing both names or (Best et al., 2006), when there are three or more authors. At the end of the paper a reference list in alphabetical order should be supplied:

For books: Surname, Initials. (year) Title of Book, Publisher, Place of publication. e.g. Gray, J. (2002) *Straw Dogs*, Granta Books: London

For book chapters: Surname, Initials (year), "Chapter title", Editor's Surname, Initials (Ed.), Title of Book, Publisher, Place of publication, pages. E.g. Greenbrier, T. (2006) "Against Civilization, For Reconnection to Life!" in Best, S. and Nocella, A.J. (Eds) *Igniting a Revolution: Voices in Defense of the Earth*, AK Press, Oakland, pp. 198-203.

For journals: Surname, Initials (year), "Title of article", Journal Name, volume, number, pages. e.g. Cudworth, E. (2008) "Most Farmers Prefer Blondes": The dynamics of anthroparchy in Animas' becoming meat", *Journal for Critical Animal Studies*, pp. 32-45.

For published conference proceedings: Surname, Initials (year of publication), "Title of paper", in Surname, Initials (Ed.), Title of published proceeding which may include place and date(s) held, Publisher, Place of publication, Page numbers.

For unpublished conference proceedings: Surname, Initials (year), "Title of paper", paper presented at Name of Conference, date of conference, place of conference, available at: URL if freely available on the internet (accessed date).

For working papers: Surname, Initials (year), "Title of article", working paper [number if available], Institution or organization, Place of organization, date.

For encyclopedia entries (with no author or editor): Title of Encyclopedia (year) "Title of entry", volume, edition, Title of Encyclopedia, Publisher, Place of publication, pages.

For newspaper articles (authored): Surname, Initials (year), "Article title", Newspaper, date, pages.

For newspaper articles (non-authored): Newspaper (year), "Article title", date, pages.

For electronic sources: if available online the full URL should be supplied at the end of the reference, as well as a date that the resource was accessed.

Standalone URLs, i.e. without an author or date, should be included either within parentheses within the main text, or preferably set as a note (roman numeral within square brackets within text followed by the full URL address at the end of the paper).

Copyright

Articles submitted to JCAS should be original contributions, and should not be under consideration for any other publication at the same time. For ease of dissemination and to ensure proper policing use, papers and contributions become the legal copyright of the publisher unless otherwise agreed.

Example of the Harvard Referencing System adapted for JCAS

References

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